

MEMO

To: All Nevada Registered Apprenticeship Programs
From: Richard J. Williams, State Apprenticeship Director
Date: July 16, 2020
Subject: Nevada State Apprenticeship Council Emergency Policy for In-person Instruction

Nevada Registered Apprentice Programs seeking to propose an online course or distant learning curriculum in place of in-person course instruction may do so while an active order is in place issued by the Nevada Governor. This includes a declaration of a state of emergency or stay-at-home order or any declaration that would prevent in-person instruction.

The program must submit the request in writing to the State Apprenticeship Director for approval (attached). Once the program has received the required approval, the program may proceed with its online course/distance learning plan as it deems necessary to ensure its apprentices are continuing their required course instruction as outlined in their respective approved standards.

It is further directed that once a state of emergency or stay at home order is lifted, the program must return to its instruction/curriculum in the manner specified in its program standards within 30 days.

Attachment

**OFFICE OF THE LABOR
COMMISSIONER**

Las Vegas phone 702-486-2650
Carson City phone 775-684-1890

When completed, email to:
Nevadasac@labor.nv.gov



REQUEST FOR APPROVAL

EMERGENCY POLICY FOR IN-PERSON INSTRUCTION

NEVADA REGISTERED APPRENTICESHIP PROGRAMS

Name of Registered Apprenticeship Program submitting request:	
Name & title of person submitting request:	
Contact information (incl. email, phone #, website):	

Requestor's signature: _____ Date signed: _____

Approved by: _____ Date signed: _____

Richard J. Williams, State Apprenticeship Director